Registration No. 170208/073/74   PAN No. 605933471

Kathmandu Institute of Child Health
Children's Hospital Network

Budhanilakantha Municipality, Ward No. 7, Hepali Height, Kathmandu, NEPAL
Phone: +977-1-4370373, email: info@kioch.org.np, web: kioch.org.np

Terms of Reference

Position Title	*Medical Officer*
Duration of Employment	Initially one-year contract with possibility of extension based on performance excellence
Type of Contract	Fixed Term Contract
Working nature	Full-time assignment
Project	PEN-Plus
Duty station	Bardiya Hospital, Gulariya, Bardiya -1 Damak Hospital, Damak, Jhapa) -1
Compliance	All the employees contracted by KIOCH must comply with Child Protection, Protection from Sexual Exploitation and Abuse (PSEA) and all other organizational policies of KIOCH.

Tasks and responsibilities

The main tasks & responsibilities of the Program Medical Officer will include the following:

- Examine NCD patients, perform and interpret diagnostic tests, complete history and physical examination, prescribe medications, monitor disease progression.
- Refer the patients to other unit in the same facility or tertiary centers who cannot be managed after providing the initial basics management.
- Continue care of the referred back cases.
- Ensure proper recording of patient data and support the Field Officer in maintaining the records.
- Counsel, educate patients about NCDs.
- Assist the senior doctors in discharge planning for patients admitted with severe NCDs.
- Visit inpatients who are hospitalized with severe/chronic NCDs (and record them in clinic during hospitalization, where needed).
- Mentor clinical staff at PEN clinics at primary care level on NCD care as well as receive referrals from these clinics.
- Provide training to the health workers of PEN-Plus clinical sites and other mid-level providers in order to support scale up of PEN-Plus.

Minimum Qualification

MBBS degree or equivalent from recognized Medical Institution and he/she should be registered in Nepal Medical Council.